

# Public Document Pack



**Meeting:** EAP Connected Communities

**Date:** Friday 20th October, 2023

**Time:** 10.00 am

**Venue:** Council Chamber, The Cube, George Street, Corby NN17 1QG

**The meeting will be available for the public to view live at the Democratic Services North Northants YouTube channel:**

<https://www.youtube.com/c/DemocraticServicesNorthNorthantsCouncil>

## **To members of the EAP Connected Communities**

Councillors Lloyd Bunday (Chair), Valerie Anslow, Wendy Brackenbury, Bert Jackson, Ian Jelley, Richard Levell and Elliot Prentice

Members of the Panel are invited to attend the above meeting to consider the items of business listed on the agenda.

<b>Agenda</b>			
<b>Item</b>	<b>Subject</b>	<b>Presenting Officer</b>	<b>Page no.</b>
01	Apologies for absence		
02	Declarations of Interest		
03	Minutes of the meeting held on 23 <sup>rd</sup> June 2023		5 - 8
<b>Items for Discussion</b>			
04	Developing the Council's Approach to Communication	Guy Holloway	Presentation
05	Executive Forward Plan	David Pope	9 - 24
06	Forward List of Items for the EAP		
07	Close of Meeting		

Adele Wylie, Monitoring Officer  
North Northamptonshire Council



**Proper Officer**  
**12<sup>th</sup> October 2023**

This agenda has been published by Democratic Services.  
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### **Public Participation and Attendance**

Executive Advisory Panels are not subject to the full Local Government Act 1972 (as amended). Public meeting requirements do not apply for these meetings. If you wish to attend the meeting, please contact the named Democratic Services Officer or email [democraticservices@northnorthants.gov.uk](mailto:democraticservices@northnorthants.gov.uk)

### **Members' Declarations of Interest**

Members are reminded of their duty to ensure they abide by the approved Member Code of Conduct whilst undertaking their role as a Councillor. Where a matter arises at a meeting which **relates to** a Disclosable Pecuniary Interest, you must declare the interest, not participate in any discussion or vote on the matter and must not remain in the room unless granted a dispensation.

Where a matter arises at a meeting which **relates to** other Registerable Interests, you must declare the interest. You may speak on the matter only if members of the public are also allowed to speak at the meeting but must not take part in any vote on the matter unless you have been granted a dispensation.

Where a matter arises at a meeting which **relates to** your own financial interest (and is not a Disclosable Pecuniary Interest) or **relates to** a financial interest of a relative, friend or close associate, you must disclose the interest and not vote on the matter unless granted a dispensation. You may speak on the matter only if members of the public are also allowed to speak at the meeting.

Members are reminded that they should continue to adhere to the Council's approved rules and protocols during the conduct of meetings. These are contained in the Council's approved Constitution.

If Members have any queries as to whether a Declaration of Interest should be made please contact the Monitoring Officer at – [monitoringofficer@northnorthants.gov.uk](mailto:monitoringofficer@northnorthants.gov.uk)

### **Press & Media Enquiries**

Any press or media enquiries should be directed through the Council's Communications Team to [NNU-Comms-Team@northnorthants.gov.uk](mailto:NNU-Comms-Team@northnorthants.gov.uk)

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## **Minutes of a meeting of the EAP Connected Communities**

At 10.00 am on Friday 23rd June, 2023 in the  
Council Chamber, The Cube, George Street, Corby NN17 1QG

### **Present:-**

#### Members

Councillor Lloyd Bunday (Chair)  
Councillor Wendy Brackenbury  
Councillor Bert Jackson

Councillor Richard Levell  
Councillor Elliot Prentice

#### Officers

Adele Wylie                      Executive Director of Customer & Governance  
Guy Holloway                  Assistant Chief Executive  
Callum Galluzzo              Democratic Services

### **13 Apologies for absence**

Apologies for absence were received from Councillors Valerie Anslow and Ian Jelley.

It was noted that Councillor John Mcghee was present as a substitute for Councillor Valerie Anslow.

### **14 Minutes of the meeting held on 10th May 2023**

RESOLVED that:-

The minutes of the meeting held on 10<sup>th</sup> May 2023 be approved as a correct record and signed by the Chair.

### **15 The Opportunities of Emerging Technologies**

The meeting received a presentation from Guy Holloway, Assistant Chief Executive in regard to emerging technologies and the use of artificial intelligence.

Members heard that technological advances within the service industry over the last decade had led to a number of simplified processes such as payment processing, customer service interaction and customer self-service. It was also heard that through the advancement of technology negative impacts had also taken place such as cyber-crime, cyber bullying, and copyright infringement.

Advancement in battery technology had greatly improved the development of electric vehicles. Various local authorities across the UK had invested in the use electric vehicles for their respective fleets which has also had a positive impact on the authority's climate change responsibilities.

Members heard that AI technology was also another emerging technology that is likely to have a great impact on the service industry. Through the development of smart phones AI technology was already present in a lot of daily activities and so as the

technology evolves and develops it is the responsibility of the council to understand how the authority makes conscious decisions to use the technology.

It was also heard that emerging technology involving augmented reality could benefit the council across a number of different areas including the use of the technology in the housing sector to allow users to virtually interact with prospective properties and also to help plan safety and evacuation procedures through the use of augmented reality.

Through the use of technology including the advancements in AI the council had a number of potential areas to consider:

- Traffic management
- Road maintenance
- Efficiency of waste collection
- Effectiveness of customer service
- Improved post and email management
- Improved information for decision-making
- Automation of repetitive tasks (where appropriate)
- Improving healthcare and resident safety

Members heard that there were key issues to consider with the use of Artificial Intelligence including:

- Ethical considerations
- Governance
- Information limitations, bias and inaccuracy
- Data ownership and data protection
- Cyber security

Members noted that to further considerations were required to fully exploit the technology including the current state of ICT across the authority where the current state is a diverse ICT estate and represents a developing ICT Strategy for the council. A Corporate approach within Digital culture and Upskilling and reskilling to enable AI is another key consideration as well as skills and capacity, investment and savings and finally priority, risk and choices

Members heard that going forward the next steps for the authority would be to continue to build understanding and skills as well as constructing a structured approach to evaluation whilst considering an approach to innovation to help build business cases for the council.

## **16 Executive Forward Plan**

The Executive Forward Plan for 1<sup>st</sup> July 2023 to 31<sup>st</sup> October was noted.

## **17 Forward List of Items for the EAP**

The forward list of items for the EAP was considered.

Members noted that the following items would be brought before the EAP at a future date for consideration:

- Consultation Engagement
- Communication Approach
  - Methods of Engagement
  - Website Review
- Cyber Security
- Customer Service – CRM Launch Update

**18 Close of Meeting**

There being no further business, the Chair thanked Members and Officers for their attendance and closed the meeting.

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Chair

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Date

The meeting closed at 11.10 am

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North  
Northamptonshire  
Council

# **North Northamptonshire Council**

**1 OCTOBER 2023 TO 31 JANUARY 2024**

**Published by: Democratic Services**

**Leader of North Northamptonshire Council: Councillor Jason Smithers**

## INTRODUCTION

This is the North Northamptonshire Council's Forward Plan. It is published pursuant to The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012. Its purpose is to provide the required 28 days notice of the Council's intention to take 'key decisions' and to hold meetings or parts of meetings in private. It gives advance notice of all the "key decisions" and "exempt decisions" which the Executive or another body or officer so authorised are likely to take over a four month period. The Plan is updated on a rolling monthly basis.

<b>The Members of the Executive are:</b>	
Councillor Jason Smithers	Leader of North Northamptonshire Council
Councillor Helen Howell	Deputy Leader of North Northamptonshire Council Sport, Leisure, Culture and Tourism
Councillor Helen Harrison	Adults, Health and Wellbeing
Councillor Scott Edwards	Children, Families, Education and Skills
Councillor Harriet Pentland	Climate and Green Environment
Councillor Lloyd Bunday	Finance and Transformation
Councillor David Brackenbury	Growth and Regeneration
Councillor Matt Binley	Highways, Travel and Assets
Councillor Mark Rowley	Housing, Communities and Levelling-Up
Councillor David Howes	Rural Communities and Localism

The concept of a "key decision" is intended to capture the most important or significant decisions. "Key decisions" will normally be made at meetings open to the press and public. The press and public will only be excluded from such meetings as and when the Council's Monitoring Officer considers that this is necessary in order to avoid the public disclosure of confidential or exempt information.

The authority has decided that a Key Decision is one which is likely:-

- (a) to result in the authority incurring expenditure of which is, or the making of savings which are, significant; or
- (b) to be significant in terms of its effects on communities living or working in an area comprising two or more electoral wards in the area of the authority."

The Council has decided that significant expenditure or savings are those amounting to above £500,000.

In determining the meaning of "*significant*" for these purposes North Northamptonshire Council will also have regard to any guidance for the time being issued by the Secretary of State in accordance with section 9Q of the Local Government Act 2000.

At times it may be necessary for the North Northamptonshire Council to give consideration to items where the public may be excluded from the meeting. Members of the public are excluded from meetings whenever it is likely that, in the view of the nature of the business to be transacted or the nature of the proceedings that confidential information would be disclosed. This includes exclusion from access to any pertinent documents. Details of the exemption categories can be found in the 'Access to Information Procedure Rules' section in the Council's [Constitution](#). This plan provides advance notice of any items which may be held in private.

Paragraph 5 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 provides for members of the public to make representations to the Council on why an exempt item should be considered in public, rather than in private. Persons wishing to make such representations and/or obtain further details in respect of any issues referred to in the Plan should contact the undermentioned officer.

The Monitoring Officer may also include in the Forward Plan references to such other decisions, which are to be taken by the Council or any of its Committees or Sub-Committee or officers as they consider appropriate. These will be those decisions that are considered to be significant or sufficiently important and/or sensitive so that it is reasonable for a member of the public to expect it to be recorded and published.

All general questions or queries about the contents of this Forward Plan or about the arrangements for taking key decisions should be raised with David Pope, Democratic Services.

Please email: [democraticservices@northnorthants.gov.uk](mailto:democraticservices@northnorthants.gov.uk)

## October 2023

Subject of the Decision:	Purpose of Report	Decision Maker	Is it a key decision?	Will it contain exempt information? /Reasons for exemption, if any	Consultation undertaken	Anticipated Date of Decision:	Report Author and Executive Lead Member
Capital Budget Update  Page 12	To report any adjustments to the in-year programme	Executive	Yes	No		12 <sup>th</sup> October 2023	Executive Member - Finance and Transformation  Executive Director - Finance & Performance
Budget Forecast Update 2023-24 - Period 5	To report any adjustments to the in-year budget	Executive	Yes	No		12 <sup>th</sup> October 2023	Executive Member - Finance and Transformation  Executive Director - Finance & Performance
Corporate Parenting Strategy – Annual Report	To note the content of the Corporate Parenting Strategy Annual Report and to agree that the	Executive	Yes	No		12 <sup>th</sup> October 2023	Executive Member - Children, Families, Education and Skills

	report is presented at Full Council						Executive Director - Children's Services
Local Electric Vehicle Infrastructure Fund	To approve the basis of the submission to Government to secure the funding, and agree the process to select a supplier to provide, install, operate, maintain and manage the infrastructure, including all of the necessary delegated powers.	Executive	Yes	No	The Council will be consulting on a draft Electric Vehicle Infrastructure strategy during 2023	12 <sup>th</sup> October 2023	Executive Member - Highways, Travel and Assets  Executive Director - Place and Economy
Surplus Asset Disposal	To approval the disposal of specific assets	Executive	Yes	No Part exempt		12 <sup>th</sup> October 2023	Executive Member - Highways, Travel and Assets  Executive Director - Place and Economy
Development Services and Regulatory Services Case Management Systems Replacement	To procure and implement, via Direct Award, a cloud based Idox solution across	Executive	Yes	No		12 <sup>th</sup> October 2023	Executive Member - Growth and Regeneration  Executive

	NNC to replace NNC's six legacy Case Management Systems						Director - Place and Economy
Public Spaces Protection Orders Wellingborough	To consider and approve extending the PSPO for Wellingborough town centre and the PSPO covering gating arrangements in the Finedon ward 2023 to 2026	Executive	Yes	No	External consultation with residents, businesses and other agencies including the police	12 <sup>th</sup> October 2023	Executive Member - Housing, Communities and Levelling Up  Executive Director - Adults, Health Partnerships and Housing (DASS)
Procurement of a Heating Contractor for Housing Stock	To seek approval to procure a gas contractor for NNC's housing stock	Executive	Yes	No		12 <sup>th</sup> October 2023	Executive Member - Housing, Communities and Levelling Up  Executive Director - Adults, Health Partnerships and Housing (DASS)
Home to School Transport Dynamic Purchasing System	Approval of a Direct Award procurement/re-procurement of the adam Dynamic Purchasing	Executive	Yes	No		12 <sup>th</sup> October 2023	Executive Member - Highways, Travel and Assets

	System to facilitate the tender process for home to school transport services						Executive Director - Place and Economy
Oakley Vale Infrastructure Works	To consider and approve the works.	Executive	Yes	No		12 <sup>th</sup> October 2023	Executive Member - Highways, Travel and Assets  Executive Director - Place and Economy

## November 2023

Subject of the Decision:	Purpose of Report	Decision Maker	Is it a key decision?	Will it contain exempt information? /Reasons for exemption, if any	Consultation undertaken	Anticipated Date of Decision:	Report Author and Executive Lead Member
Capital Budget Update  Page 16	To report any adjustments to the in-year programme	Executive	Yes	No		16 <sup>th</sup> November 2023	Executive Member - Finance and Transformation  Executive Director - Finance & Performance
Budget Forecast Update 2023-24 - Period 6	To report any adjustments to the in-year budget	Executive	Yes	No		16 <sup>th</sup> November 2023	Executive Member - Finance and Transformation  Executive Director - Finance & Performance
Public Spaces Protection Order – Dog Control	To seek approval from the Executive to implement an updated North Northamptonshire Public Spaces	Executive	Yes	No		16 <sup>th</sup> November 2023	Executive Member - Housing, Communities and Levelling Up



	Protection Order 2023 – Dog Control						Executive Director - Place and Economy
Culture, Heritage and Tourism Business Plan	To consider and approve the business plan.	Executive	Yes	No		16 <sup>th</sup> November 2023	Executive Member - Deputy Leader & Sports, Leisure, Culture and Tourism  Executive Director - Adults, Health Partnerships and Housing (DASS)
Kettering Leisure Village Business Case Page 17	To consider and approve the proposed Business Case regarding the future of KLV	Executive	Yes	No		16 <sup>th</sup> November 2023	Executive Member - Highways, Travel and Assets  Executive Director - Place and Economy
Bookings for Parks and Open Spaces	Approve the Bookings Policy Parks and Open Spaces	Executive	Yes	No		16 <sup>th</sup> November 2023	Executive Member - Deputy Leader & Sports, Leisure, Culture and Tourism  Executive Director - Adults, Health Partnerships and Housing (DASS)

Local Council Tax Support Scheme 2024/25	To recommend to Council a Local Council Tax Support Scheme for 2024/25	Executive	Yes	No		16 <sup>th</sup> November 2023	Executive Member - Finance and Transformation  Executive Director - Finance & Performance
Northamptonshire Tourism Strategy and Local Visitor Economy Partnership for Northamptonshire  Page 18	Approval of Tourism Strategy and governance arrangements for the Local Visitor Economy Partnership.	Executive	Yes	No	Agreement with WNC as it is a joint strategy.	16 <sup>th</sup> November 2023	Executive Member - Deputy Leader & Sports, Leisure, Culture and Tourism  Executive Director - Adults, Health Partnerships and Housing (DASS)
North Northamptonshire Local Development Scheme	To agree the North Northamptonshire Local Development Scheme; and to recommend that the Scheme is submitted to Full Council for adoption	Executive	Yes	No		16 <sup>th</sup> November 2023	Executive Member - Growth and Regeneration  Executive Director - Place and Economy
East Northants Local Plan Part 2 Adoption	To approve for adoption the East Northamptonshire Local Plan Part 2	Executive	Yes	No		16 <sup>th</sup> November 2023	Executive Member - Growth and Regeneration

							Executive Director - Place and Economy
Kettering Library Roof Replacement	Capital investment for Phase One of the roof replacement project	Executive	Yes	No		16 <sup>th</sup> November 2023	Executive Member - Deputy Leader & Sports, Leisure, Culture and Tourism  Executive Director - Adults, Health Partnerships and Housing (DASS)
Procurement of Independent Living Care and Support Provision	To approve procurement of Independent Living Care and Support Provision with a contract value in region of £533,000k	Executive	Yes	No		16 <sup>th</sup> November 2023	Executive Member - Adults, Health and Wellbeing  Executive Director - Adults, Health Partnerships and Housing (DASS)
Delivery of Household Waste Recycling Centres (HWRCs) from April 2025	Accept recommendation for operating model for HWRC provision from April 2025. Approve procurement of necessary	Executive	Yes	No		16 <sup>th</sup> November 2023	Executive Member - Highways, Travel and Assets  Executive Director - Place and Economy

	contracts to facilitate that delivery model						
Specialist Drug and Alcohol Treatment for Rough Sleepers, or at risk of Rough Sleeping	To agree the use of North Northamptonshire Public Health Reserves to fund activities up to £600,000 for specialist drug and alcohol treatment services for rough sleepers or those at risk of rough sleeping until 31st March 2026	Executive	Yes	No		16 <sup>th</sup> November 2023	Executive Member - Adults, Health and Wellbeing  Executive Director - Adults, Health Partnerships and Housing (DASS)
Corporate Property Leasehold Policy	To consider adopting an NNC policy.	Executive	Yes	No		16 <sup>th</sup> November 2023	Executive Member - Highways, Travel and Assets  Executive Director - Place and Economy
Half Yearly Treasury Management Update	To consider and note the half yearly Treasury Management update	Executive	Yes	No		16 <sup>th</sup> November 2023	Executive Member - Finance and Transformation  Executive Director - Finance & Performance

## December 2023

Subject of the Decision:	Purpose of Report	Decision Maker	Is it a key decision?	Will it contain exempt information? /Reasons for exemption, if any	Consultation undertaken	Anticipated Date of Decision:	Report Author and Executive Lead Member
Capital Budget Update  Page 21	To report any adjustments to the in-year programme	Executive	Yes	No		21 <sup>st</sup> December 2023	Executive Member - Finance and Transformation  Executive Director - Finance & Performance
Budget Forecast Update 2023-24 - Period 7	To report any adjustments to the in-year budget	Executive	Yes	No		21 <sup>st</sup> December 2023	Executive Member - Finance and Transformation  Executive Director - Finance & Performance
Business Plan of Northamptonshire Children's Trust	To note the content of the Business Plan and to agree that the Report is presented at Full	Executive	Yes	No		21 <sup>st</sup> December 2023	Executive Member - Children, Families, Education and Skills

	Council						Executive Director - Children's Services
Asset Acquisition Policy	To consider adopting an NNC policy.	Executive	Yes	No		21 <sup>st</sup> December 2023	Executive Member - Highways, Travel and Assets  Executive Director - Place and Economy
Council-Owned Company Governance Arrangements	To approve governance arrangements relating to Council-owned companies	Executive	Yes	No		21 <sup>st</sup> December 2023	Executive Member - Finance and Transformation  Executive Director - Finance & Performance

## January 2024

Subject of the Decision:	Purpose of Report	Decision Maker	Is it a key decision?	Will it contain exempt information? /Reasons for exemption, if any	Consultation undertaken	Anticipated Date of Decision:	Report Author and Executive Lead Member
Capital Budget Update	To report any adjustments to the in-year programme	Executive	Yes	No		18 <sup>th</sup> January 2024	Executive Member - Finance and Transformation  Executive Director - Finance & Performance
Budget Forecast Update 2023-24 - Period 8	To report any adjustments to the in-year budget	Executive	Yes	No		18 <sup>th</sup> January 2024	Executive Member - Finance and Transformation  Executive Director - Finance & Performance
Replacement Adults Social Care System	A request to move forward with the costs and procurement	Executive	Yes	No		18 <sup>th</sup> January 2024	Executive Member - Adults, Health and Wellbeing

	to replace systems within adult social care (Eclipse, Cygnum, Carefirst, Abacus) which are due for renewal.						Executive Director - Adults, Health Partnerships and Housing (DASS)
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